



Indira Gandhi Delhi Technical University for Women
(Established by Govt. of Delhi vide Act 09 of 2012)
Kashmere Gate, Delhi-110006



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F. No. F.3(229)/Admn./Attendance/Bio-Metric/Teaching/IGDTUW/2023/Pt. File/

Dated: 16/5/2023

ORDER

Sub: Resumption of Biometric Cum Face Recognition Attendance in IGDTUW- regarding.

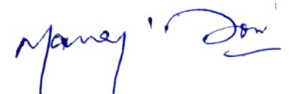
This has reference to University letter No. F. No. F.3(229)/Admn./Attendance/Bio-Metric/Teaching/IGDTUW/2023/Pt. File/152 dated 08.05.2023 vide which order for resumption of Biometric cum Face Recognition Attendance for Faculty and Non- Faculty Staff Members, IGDTUW had issued. As per the said order, it was stipulated that:

All Faculty/Non-Faculty Staff Members are hereby directed to mark their attendance compulsory w.e.f. 15.05.2023 in Biometric Cum Face Recognition Attendance Machine installed at concerned departments. Further, it is advised that non-compliance of the order shall be observed adversely.

It has been brought to the notice of the Competent Authority, IGDTUW that a majority of the Faculty/Non-Faculty Staff Members have registered on the Biometric cum Face Recognition Attendance machines and started marking their attendance. However, a section of Faculty/Non-Faculty Staff Members has yet to register themselves on the Biometric cum Face Recognition Attendance machines installed in the respective workplace. Therefore, it is hereby reiterated that as per above referred order, registration in the Biometric cum Face Recognition Attendance machine is compulsory for every regular and contractual Faculty/Non-Faculty Staff Members, IGDTUW without any exception.

All such Faculty/Non- Faculty Staff Members, IGDTUW who have not yet complied with the instructions issued by the University are once again requested to register themselves in the Biometric cum Face Recognition Attendance machines and start marking attendance at once latest by 17.05.2023 failing which it shall be observed adversely.

This issues with the approval of Competent Authority, IGDTUW.


(Prof. Manoj Soni)
Registrar, IGDTUW

To


Faculty/Non- Faculty Staff Members, IGDTUW (list enclosed)

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Copy forwarded to the following information & necessary action: -

1. PS to Hon'ble Vice Chancellor, IGDTUW
2. PA to Registrar, IGDTUW
3. Guard File.


(Prof. Manoj Soni)
Registrar, IGDTUW

List of Faculty/Non-Faculty Staff Members, IGDTUW (As on 15.05.2023) who have yet to register themselves in Biometric cum Face Recognition Attendance machines.

Faculty Staff Members

1. Prof. Poonam Bansal, Professor (AI&DS)
2. Prof. Jasdeep Kaur Dhanoa, Professor (ECE)
3. Ar. Vishal Rai, Associate Professor (A&P)
4. Dr. Kalpana Yadav, Asstt. Professor (IT)
5. Dr. Shobha Sharma, Asstt. Professor (ECE)
6. Ms. Deepti Jaiswal, Asstt. Professor (MAE)
7. Ms. Neha Singh, Asstt. Professor (ECE)
8. Ms. Monika Chaudhary, Asstt. Professor (ECE)
9. Mr. Ravinder M, Asstt. Professor (CSE)
10. Ms. Khayati Ahlawat, Asstt. Professor (CSE)
11. Dr. Shivani, Asstt. Professor (ASH)
12. Ms. Nonita Sharma, Associate Professor (IT)

Non- Faculty Staff Members

1. Mr. Navneet Singh, DFO
2. Ms. Sarita Gupta, AFO
3. Mr. Sunil Kumar Razdan, AAO
4. Ms. Pooja Munjal, Asstt. (Estate Office)
5. Ms. Hemlata Sharma, MTS (Library)